

Please fill out this form with as much detail as you can, so that we can fulfil all of your needs successfully. Please then post it to us at **ResolveFast UK Ltd, 29 Mackintosh Road, Rackheath Industrial Estate, Norwich NR13 6L J**

Contact..... Company Name.....
Company Address.....

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Postcode.....

Phone.....

Email.....

How are you going to supply us with your product?

PDF Quark Express InDesign Other (please specify)

Schedule

Artwork Available (date) Delivery Date (date)

Quantity:

Frequency:

Weekly Monthly Quarterly One Off Other (please specify)

Finished Trim Size: depth.....(mm) width.....(mm)

Orientation: Portrait Landscape

Cover: No of pages..... No of Colours..... Special Colours.....

Type of Material: Gloss Silk Uncoated Other (please specify)

Weight of Material:gsm Brand of Material.....(if known)

Finish: UV Varnish Gloss Laminated Matt Laminated Other (please specify) None

Text: No of pages..... No of colours.....

Type of Paper Gloss Silk Uncoated Other (please specify)

Weight of paper.....gsm Brand of paper (if known).....

Binding: Saddle-Stitched Perfect-Bound Other (please specify).....

Any other Loose / Bound inserts.....

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N/A

Specification.....

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Mailing and Fulfilment

Merge De-Dupe Mailsort Code Case Conversion Run MPS

Other (please specify).....

Packaging: Boxed Shrinkwrapped Bulk packed on pallets Polywrap

Polywrap: Clear Printed No of colours.....

To be mailed Other (please specify)

Delivery Destination: Same as company address Other (please specify)

Address.....

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Postcode.....

Any Further Requirements / Information:

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